## **INFORMATION CLAUSE FOR WORK CANDIDATES**

- 1. The administrator of your personal data is the Łukasiewicz Research Network- Institute of Heavy Organic Synthesis "Blachownia", situated at ul. Energetyków 9, 47-225 Kędzierzyn-Koźle.
- 2. Contact with the Data Protection Inspector iod@icso.lukasiewicz.gov.pl.
- 3. Your personal data will be processed for the purpose of conducting the recruitment procedure.
- 4. Personal data to the extent indicated in the provisions of the law regarding recruitment will be processed on the basis of the provisions of the Labor code (Article 221 of the Labor code) and on the basis of Article 6, paragraph 1, letter b of the GDPR, as data necessary to take actions at the request of the person to which the data relate, before conclusion of the contract.
- 5. Other personal data provided by the candidate (e.g. image), based on his/hers consent.
- 6. The administrator will process the candidate's personal data in subsequent recruitments, if agreed so.
- 7. The consent granted by candidate may be revoked at any time.
- 8. The recipient of the candidate's personal data is: Łukasiewicz Research Network- Institute of Heavy Organic Synthesis "Blachownia",
- 9. The data collected in the current recruitment process will be stored until the recruitment process is completed. In the event of consent to use the personal data for future recruitment purposes, the data will be processed for 12 months
- 10. The candidate has the right to:
  - access the data and to receive a copy of it;
  - to rectify (correct) the personal data;
  - to limit the processing of personal data;
  - to delete the personal data;
  - withdraw the consent to process the data;
  - the right to lodge a complaint to the President of the Personal Data Protection Office (to the address of the Personal Data Protection Office, ul. Stawki 2, 00 - 193 Warsaw).
- 11. Providing the personal data in the scope as in art. 22<sup>1</sup> of the Labor Code is necessary to participate in the recruitment procedure. Providing other data is voluntary.
- 12. Information about the candidates who apply for recruitment constitute public information in the scope covered by the requirements specified in the recruitment announcement. Information about the result of the recruitment, including the job position for which the recruitment was carried out, the name or names and surname of the selected candidate and his place of residence within the meaning of the provisions of the act of 23 April 1964 Civil Code as well as the justification of the candidate selection or not employing any the candidate will be made public in accordance with the requirements of the act of February 21, 2019 on the Łukasiewicz Research Network Institute of Heavy Organic Synthesis "Blachownia".

## **CONSENT CLAUSE:**

I agree to process my personal data for use in current recruitment carried out by the Łukasiewicz Research Network - Institute of Heavy Organic Synthesis "Blachownia" with headquarters in Kędzierzyn-Koźle at ul. Energetyków 9.

By providing my photograph and wider range of personal data than specified in art. 22<sup>1</sup> of the Labor Code I clearly confirm my consent to the processing of data for the recruitment purposes.

(place and date)	(signature of the applicant for employment)

I agree / * I do not agree / * to process my personal data for use in subsequent calls carried out by the Łukasie Research Network - Institute of Heavy Organic Synthesis "Blachownia" with headquarters in Kędzierzyn-Koź ul. Energetyków 9.  By providing my photograph and wider range of personal data than specified in art. 22¹ of the Labor Coclearly confirm my consent to the processing of data for the recruitment purposes.	
(place and date)	(signature of the applicant for employment)